



# APPLICATION PROCESS

**APPLICATIONS** are available from the school office beginning on the second Monday in January. The following items must be presented with the application:

- **Kindergarten and Grade 1 Applicants:**

Pre-school evaluation form – Please submit if your child is attending pre-school or

Kindergarten report card

Birth Certificate

Baptismal Certificate

Immunization Record

A \$45 application fee for kindergarten and grade one applicants (non-refundable) before February 15. **After February 15, application fee will be \$55.**

- **Grade 2-8 Applicants:**

Birth Certificate

Baptismal Certificate

First Communion Certificate for Grades 3-8

Immunization Record

Copy of most recent report card for grades 2-8.

Standardized test scores

Those children wishing to enter kindergarten must be five years of age by September 1.

Students wishing to enter grade one must be six years of age by September 1 (Diocesan Policy).

The number of spaces in all grades, except for kindergarten and grade one, depend on an end of the year decrease in enrollment.

**INTERVIEWS** for new students for kindergarten and grade 1 applicants need to be scheduled with our school office personnel when submitting the application. Incoming kindergarten and grade 1 applicants are evaluated for developmental readiness. All interviewing is done on a one to one basis.

Students/parents applying for grades two through eight will be interviewed by the principal by appointment once all application documents have been received.

**ADMISSION** to St. Rose of Lima School will be determined according to the following criteria:

- Priority 1: Families with siblings already in attendance at St. Rose of Lima School.
- Priority 2: Families who are registered and who actively support St. Rose of Lima Church and who regularly attend Mass as verified by the use of church envelopes and who submit their application/registration forms by the required dates.
- Priority 3: Families who are registered and who support Mater Dei Catholic Church in the Otay Ranch area. Parish statement of active participation at Mater Dei must be submitted. For further information call (619) 656-3735 or visit their web site at [www.materdeicv.org](http://www.materdeicv.org).

Priority 4: Transferring Catholic school students whose parish of residence is St. Rose of Lima.

Priority 5: Students of families registered in parishes with no Catholic schools.

Priority 6: Transferring parish students who previously attended public schools.

Priority 7: Other students who by their behavior and attitude demonstrate an acceptance of the St. Rose of Lima School philosophy.

**NOTIFICATION OF ACCEPTANCE** for kindergarten and grade one will occur in March. Acceptance for grades 2-8 will occur after student interview and as soon as space is available.

**ENROLLMENT ACCEPTANCE** at St. Rose of Lima School commits each family to the following:

1. Tuition is to be paid through the FACTS Tuition Management Program.
2. The registration fee for the current school year is \$390 for the first child and \$280 for each additional child. The fees for next year will be available after March.
3. Graduation fees will be paid at the time of registration for all grade eighth students.
3. Please Note: Each new parent to St. Rose of Lima School will be assessed by the school a one-time fee of \$20 per person for CMG Safe Environment clearance in order to be a cleared school volunteer.
4. Support of the school's Scrip Program.
5. Support of all school fundraisers and fulfilling service hours (minimum of 30 hours of service).

Continuance at St. Rose of Lima School is based on fulfillment of the above stipulations. If there are problems meeting any of these requirements, prompt communication with the school is necessary.

# ADMISSIONS CALENDAR 2019-2020

## YEAR 2019

JANUARY 7	New applications for all grades open for the 2019-2020 school year
FEBRUARY	Grades 2 to 8 new applicant interviews for classes with existing openings
FEBRUARY 19 & 20	Kindergarten and grade 1 applicant interviews prescheduled through the school office
MARCH 4	Notifications of acceptance sent
MARCH 12	Registration fee due with signed contract

St. Rose of Lima School will conduct rolling admissions on a space availability basis.

# TUITION & FEES

## TUITION AND REGISTRATION FEES INCLUDE

The tuition rate for the 2018-2019 school year is as follows. The 2019-2020 fees are not yet available.

<u>TUITION</u>	<u>PARISHIONERS</u>	<u>OUT OF PARISH OR NON-PARISH SUPPORTING</u>
	<u>Year</u>	<u>Year</u>
One Child	\$ 5,710	\$ 6,200
Additional Child(ren)	\$ 4,285	\$ 6,200

## Payment Plans & Tuition Policy

St. Rose of Lima offers the following payment plan options for parents.

The full tuition balance is due by July 31, 2019 unless you elect to participate in one of the installment payment plan options offered through FACTS Tuition Management.

- One time full payment, if received by June 30, 2019 will be granted a 2% discount. Any one-time payment must be done electronically at no cost to the family through the FACTS Tuition Management Company. If the one-time payment will not be made by July 31, 2019, then one of the following payment plans must be set-up with FACTS the same week that the registration fee is paid.

- Two Installments—One-half of the balance will be deducted in June, 2019. The remaining half of the balance will be deducted in December, 2019. FACTS will charge the annual processing fee.
- Ten to Twelve month Installments—You may opt for monthly payments. Payments will begin in June 2019 and end either in March, April or May, 2020.

### LATE FEES/DELINQUENT ACCOUNTS

All tuition is due and payable on the fifth or twentieth of the month. Tuition is payable on a monthly basis beginning in June and ending in May. Families wishing to pay a lump sum by June 30 qualify for a two percent discount.

St. Rose of Lima School's policy of dealing with delinquent tuition will be as follows:

- Any account that is delinquent for three (3) months will be sent to the finance committee for review. The school may withhold academic services until such time as the account is made current or a mutual agreement as to payment has been made.
- Any account delinquent for six (6) months will be sent to a collection agency or pursued through court.
- At the time of registration all tuition and fees uncollected from the previous year must be paid in full. If a delinquency exists, no student from that family will be registered.
- No June report card will be given to a student of any grade if tuition, fees, and other responsibilities are not met.
- No diploma and/or report card will be given to a graduating eighth grader if tuition and graduation fees are not fully paid by May.
- In accord with Diocesan policy, a notice will be sent to the student's high school recommending a denial of acceptance in the case of an eighth grader with outstanding tuition and fees.

### FAMILY COMMITMENT AGREEMENT

Tuition and fees cover only a part of the total cost of educating your child(ren). To make up the difference between the actual cost to educate one student and the tuition, parents support the school's fund raisers and scrip program.

RE-ENROLLMENT OF YOUR STUDENT(S) FOR THE FOLLOWING SCHOOL YEAR AND/OR GRADUATION OF YOUR STUDENT IN JUNE WILL BE BASED ON THE COMPLETION OF ALL OF THE FOLLOWING:

- Full payment of tuition
- Participation in school fund raisers (\$200 per family)
- Earning of 15 service points (1 point = 2 hours of service)
- Participation in scrip program/purchasing of scrip (recommended amount \$2,000/12 months)
- Church support as indicated by the use of weekly or monthly envelopes

If you have any questions about the tuition payment plan options, please contact our school office at (619)422-1121.

#### **ADDITIONAL FEES AND EXPENSES (Amount Varies)**

- School Uniforms
- School Supplies
- Sixth Grade Camp
- Graduation Fees
- Field Trips

Optional

- Hot Lunch Program
- Before/After School Care Program
- Summer Program

#### **ADDITIONAL AFTER SCHOOL FEE BASED PROGRAMS AVAILABLE**

Athletics

Parochial Sports League

- Grades K-4 Pee Wee Soccer
- Grades 5-8 Boys' Flag Football

Girls' Softball

Boys' & Girls' Basketball



Girls' Volleyball

Co-Ed Soccer

Chess

Mondays

Engineering

Fridays

Glee Program

Wednesdays,

Additional Expenses

Vary Depending on Performances

(i.e. Disneyland)

Music Club

Mondays

Robotics Program

Tuesdays

# FINANCIAL ASSISTANCE

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St. Rose of Lima School is a non-profit organization. Our school budget serves to cover the actual cost of educating your child/ren. We do not have a tuition endowment fund. As such, tuition assistance is only offered through the Bishop Flores and Blessing Our Future Campaign Scholarships for Catholic families of our Diocese who apply during the application period January 2, 2019 through February 28, 2019. <https://www.bishopfloresscholars.org/tuition-assistance/>. It is required by St. Rose of Lima School that you be an active registered parishioner at St. Rose of Lima Parish in order to receive tuition assistance.

# IMMUNIZATION REQUIREMENTS

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Starting July 1, 2019

Students Admitted at TK/K-12 Need:

- **Diphtheria, Tetanus, and Pertussis (DTaP, DTP, Tdap, or Td) — 5 doses**  
(4 doses OK if one was given on or after 4th birthday. 3 doses OK if one was given on or after 7th birthday.)  
For 7th-12th graders, at least 1 dose of pertussis-containing vaccine is required on or after 7th birthday.
- **Polio (OPV or IPV) — 4 doses**  
(3 doses OK if one was given on or after 4th birthday)
- **Hepatitis B — 3 doses**  
(not required for 7th grade entry)
- **Measles, Mumps, and Rubella (MMR) — 2 doses**  
(Both given on or after 1st birthday)
- **Varicella (Chickenpox) — 2 doses**

These immunization requirements also apply to students entering transitional kindergarten.

California schools are required to check immunization records for all new student admissions at TK/Kindergarten through 12th grade and all students advancing to 7th grade before entry. Parents must show their child's Immunization Record as proof of immunization.